A Busy Office Morning (A2 · English A2)

Tekst / Transcript

Anna: Good morning, Tom. Do you have my schedule for this week?

Tom: Yes, it is here on your desk. Your first meeting starts at nine.

Anna: That is early. I need coffee first.

Tom: The coffee is ready. I also bring you a small present from the team.

Anna: Thank you very much. That is very kind.

Tom: We expect a big meeting today. Many people come.

Anna: I know. We have a long discussion about the new office.

Tom: Some people want a new building. Other people like this one.

Anna: Please, we do not argue today. We only listen and talk.

Tom: You are right. I stay calm.

Anna: Good. Do you have the report about last month?

Tom: Yes, it is in your email. It is only three pages.

Anna: Perfect. I read it now.

Tom: The boss wants an answer today. He waits for your reply.

Anna: I write to him after lunch.

Tom: They also offer us a bigger room on the second floor.

Anna: Really? That sounds nice.

Tom: You can consider it and tell them tomorrow.

Anna: Yes, I think about it tonight.

Tom: Everybody is tired, but nobody says it.

Anna: People need time to express their feelings at work.

Tom: True. And this is our final meeting before the holiday.

Anna: Finally we can rest next week!

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